



## Environmental Quality Advisory Board Standing Committee Guidelines

### Green Building Advisory Committee

#### Authorization:

The Green Building Advisory Committee (GBAC) is a standing committee of the Environmental Quality Advisory Board (EQAB). The GBAC shall make any and all recommendations to EQAB. EQAB may, at its sole discretion, forward GBAC recommendations to the Scottsdale City Council.

#### Purpose:

GBAC's purpose is to encourage and promote environmentally responsible, healthy, resource- and energy-efficient building in Scottsdale. GBAC's focus shall be to provide Green Building resources to both Scottsdale citizens and city organization.

#### Responsibilities:

GBAC shall be responsible to develop and provide guidance on Green Building program qualification criteria, promotion, education and special events. GBAC shall advise EQAB and city staff on green building technologies, strategies, materials, products and standards of practice.

Green Building Program administration remains the responsibility of the city (i.e. approval, inspection, and certification of qualified projects).

The GBAC may not enter into any agreements or contracts on behalf of itself, EQAB, or the City of Scottsdale. The sole responsibility to enter into agreements or contracts lies with the City Manager/designee and/or the City Council.

#### Direction:

EQAB shall determine the strategic direction, purpose, and scope of issues for the GBAC.

Role:

The GBAC acts in a policy advisory role for EQAB. In the course of their activities, they may produce work product that after EQAB review/approval may be distributed to the community.

Chair:

The EQAB Chair shall appoint an EQAB member as Chair of the GBAC.

Public Meetings:

All GBAC meetings and GBAC sub-committee meetings will be publicly noticed, and the public is encouraged to attend.

Membership:

EQAB shall appoint up to fourteen (14) members for one-year renewable terms, subject to Mayor/Council approval. A majority of GBAC, subcommittee and/or workgroup members should be Scottsdale citizens and/or work at an office in Scottsdale.

Prospective members shall make application to EQAB using the **EQAB Standing Committee Application** form. Membership in one or more of the following categories is required (more than one member may be from the same category):

Architect/designer	Environmental resource professional
Builder (custom)	Inter-governmental liaison
Builder (production)	Interior designer
Building Finance	Landscape architect/designer
Citizen	Product representative
Developer	Public relations professional
Educator	Real estate professional
Energy resource professional	Utility Company

Attendance:

Members who miss three consecutive meetings, or four of six consecutive meetings, shall be subject to dismissal. If a member is dismissed, that member may petition EQAB for reinstatement.

Sub-Committees:

From time to time, the GBAC Chair may initiate workgroups or subcommittees. At least one half of the members shall be GBAC members. The Chair must be a GBAC member. Additional community members may be on the subcommittee. Each person serving on a subcommittee must fill out an **EQAB Standing Committee Application** form.

Vacancies:

Upon resignation or termination of an appointed GBAC Member, the GBAC Chair will request EQAB to fill the remaining term with a new appointment.

Staff Representative:

The Green Building Program Manager shall serve as an ex-officio member of the GBAC.